



Accounts Receivable

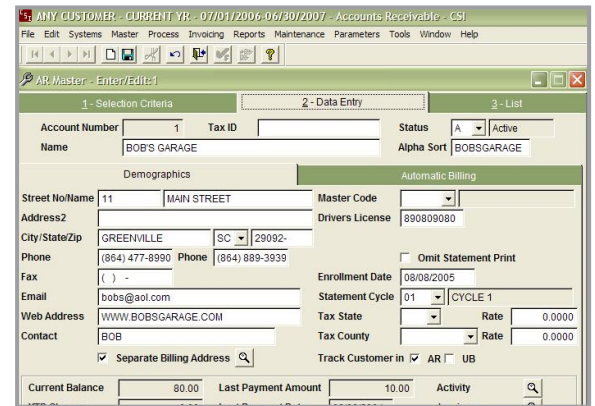
MANAGE ACCOUNTS

- Automatically update ledger based on account numbers assigned to user-defined transaction codes.
- Apply payments to each open line item or the account balance.
- Inquire by customer to display details of balances owed as well as a history of customer transactions.
- Late charges can be automatically applied to the customer's account.
- Parameter files that allow user customization include:
 - Billing cycles
 - Customer categories
 - Product codes
 - Note titles
 - Transaction codes
 - System file

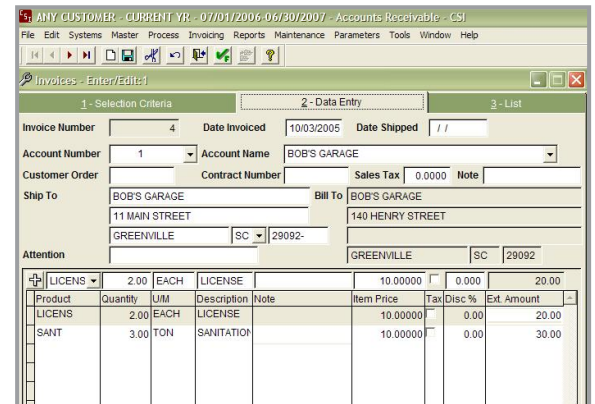
CREATE INVOICES

- Recurring fixed charges, such as rents, garbage pickup, membership dues, etc. can be defined for each customer and automatically posted to the customer's account at the end of each billing cycle.
- Generate statements for all or for selected customers.
- Supports customer payments by bank draft.
- Detailed invoices can be generated and automatically updated to the customer's account.
- Miscellaneous charges and credits not requiring an invoice can be added directly to the customer's account.
- Modify standard invoice format and statement format to meet your own needs or style, if you choose.

Module Screenshots



ACCOUNTS RECEIVABLE MASTER - ENTER/EDIT



INVOICES - ENTER/EDIT

REPORTING

- Customer Master List - summary or detail
- Customer Report by user assigned category code
- Mailing Labels
- Customer Statement
- Automatic Billing Report
- Sales Invoice Report
- Accounts Receivable Trial Balance
- Customer Invoice
- Transaction Reports by Code
- Account Aging Analysis
- Ledger Posting Journal
- Parameter Reports