



••• Available Substitutes

LOCATE QUALIFIED SUBSTITUTES

- Maintains a database of people who are available to substitute for absent teachers.
- Enter location preferences rank them in order of preference.
- Records substitute preferences such as grade levels and subjects.
- Interfaces to substitute calling systems.
- Days of the week that the substitute will be available can be recorded.
- Unlimited notes and text can be entered for each substitute.
- Searches can be made using standard reports. A report writer is available to generate additional unique reports.

••• Module Screenshot

AVAILABLE SUBSTITUTES - ENTER/EDIT